

कार्यालय जिला पंचायत बुरहानपुर

बिन्दु क्रमांक 1

संगठन कि विशिष्टियाँ, कृत्य एवं कर्तव्य

यका I पुक vf/kdkjh , oae[; dk; ikyu vf/kdkjh ds l eak eal [k[r tkudkjh %

I पुक ds vf/kdkj ds vf/kfu; e 05 ds rgr ykd I पुक vf/kdkjh dks vkond }kjk tkudkjh ikr djusgrqvkonsu i= iLr[fd;k tkrk gA

vkond }kjk pkgb xbz tkudkjh ykd I पुक vf/kdkjh }kjk 30 fnol ea fu;eku[kj 'kyd ikr dj ink; dh tkrh gA

chih, y- vkond }kjk pkgb xbz tkudkjh fu;eku[kj fu%kyd ink; dh tkrh gSA

अधिकार:-

e[; dk; ikyu vf/kdkjh] ftyk ipk; r dks l eLr izkkl dh; , oa foRrh; vf/kdkj e[; dk; ikyu vf/kdkjh ds in ea l Ekkfgr gA

dRRkD; -

e[; dk; ikyu vf/kdkjh] ftyk ipk; r] cijgkuij ;g dRRkD; gS fd l e; & l e; ij ftyk ipk; r ds fuok[pr l nL; ka dh cBd ifrekg vkg[djuk , oa xkeh.k fodkl foHkkx ds dk; De dh l eh{kk ds n[sk'ku vo'; d fueZk dk; k[dks i kFkfedrk ds vk/kkj ij l Eiluu djuk tks e[; dk; ikyu vf/kdkjh dks mfpr yxrk gS rFkk xkeh.kka dh bPNku[kj , oa ek[ku[kj l febr ds fu.kZ ku[kj l o[Eke dk; Z l Eikfnr djuk , oa djokuk vi us vf/kuLFk vfrfjDr e[; dk; ikyu] ifj; kst uk vf/kdkjh] l gk; d ifj; kst uk , oa rdudhd de[pkfj; ks dks dk; Z ds vu[kj dk; Z vok[vr djuk , oa l eLr ; kst ukvka dk l e[pr vko[ru dj dk; k[dks pj.k c} rjhds l s l Eikfnr djuk , oa ml dh l eh{kk ifrl lrg djuk , oa de[pkfj; ka dks dk; Z ds ifr tokcng cukuk A

फलनक 1 1/2

dk; k; dk | j; pukRed <kpk

ftyk ipk; r Lrj

ed; dk; i kyu vf/kdkjh
, oa
vi hyh; vf/kdkjh
ftyk ipk; r & c; gkui g

Jh fot; ipkjh
ifj; kst uk vf/kdkjh
, oa
ykd | puk vf/kdkjh
ftyk ipk; r] c; gkui g

Jh i h-d-iv
l gk; d ifj; kst uk vf/kdkjh
, oa
l gk; d ykd | puk vf/kdkjh
ftyk ipk; r] c; gkui g

Jh , l -d: 'kkL=h
y[kki ky
, oa i kkh fyfi d
ftyk ipk; r c; gkui g

बिन्दु क्रमांक 1 (ख)

dk; k̄y; ea fofHkUu 'kk[kkvka ds dk; Z, oa nkf; Roka dk fu/kk̄j .k
¼ αBu dh fof'kf"V; k̄WdR; , oa drD; ½

Ø.	uke	i nule	vloVr 'kk[kk
1	Jh fot; i pl̄gh	ifj; kst uk vf/kdkjh	LFkki uk] i f'k{k.k] e/; klg Hkstu dk; Øe] fuok̄pu , oa fohk̄fx; t̄kp , oa ykd l̄puk vf/kdkjh ftyk ipk; r ds l̄ kfk̄ euj̄sxk ; kst uk
2	Jh jfolnz d̄ep̄j xkdkh	y[̄kkf/kdkjh	y[̄kk@vkk̄MV l̄ eLr ; kst uk, euj̄sxk d̄s Nk̄M̄dj]y
3	Jh ioh.k i Vy	l gk- ifj; kst uk vf/kdkjh	Hk.Mkj] chvkj th, Q] , l vkj, y, e] ipk; r , oa īdku] ij[k] vkokl ; kst uk, j] l gk; d ykd l̄puk vf/kdkj] cBd l̄ s l̄ ē/kr dk; j] e[; ea=h rhFk̄h'k̄u ; kst ukA
4	Jh ioh.k x̄prk	ftyk l̄ ello; d	l exz LoPN vfHk; ku @Loty /kkjk , oa Vh, y 'kk[kk
5	Jh ftr̄l̄nz vk; Z	rduhdh fo'kSkK	vkj-th, e-½rwMP½] t̄b̄ fofokrk 'kk[kk dk dk; Z, oa fo/kku l̄ Hkk@ykd l̄ Hkk̄ īzu l̄ ēdkh dk; j] ea=h īzksBA
6	Jh l̄ark̄k 'kkL=h	y[̄kkiky	ipk; r īzksB 'kk[kk] cBd] l̄puk ds vf/kdkj] ykd dY; k.k f'kfoj
7	Jh n̄ojkt frokjh	y[̄kkiky	LFkki uk] i f'k{k.k] fuok̄pu , oa fohk̄fx; t̄kp
8	Jh chMh i Vy	y[̄kkiky	Hk.Mkj@oukf/kdkj @f'kdk; r@tul̄ p̄okb,
9	Jh ih, y-l̄ u	l gk xM&2	e/; klg Hkstu dk; Øe
10	Jh d̄y'k'k <kds	y[̄kkiky	l exz LoPN vfHk; ku @Loty /kkjk , oay[̄kkd{k} j̄kj l̄ e; &l̄ e; ij l̄ k̄s x; s dk; Z
11	Jh 'kf'kdkr i k̄M	l gk- xM&2	, u-vkj-b-th, l - ; kst uk] f'kdk; r/euj̄sxk/
12	Jh yfyr egkydjh	l-fo-fo-v-	, l vkj, y, e ; kst uk , oa chih, y l̄ oi
13	Jh , l -, l - i kVhy	l gk; d xM&3	Mh-vkj-Mh, - īzkk l̄ u] y[̄kkjokgu 'kk[kk dk dk; j] ipk; r fuf/k] f'k{k-
14	Jh jkeHkA ok?k	l gk; d xM&3	ipk; r , oa īdku l̄ ēdkh ; kst ukvka ds dk; j] e[; ea=h rhFk̄h'k̄u ; kst uk
15	Jh 'kkfydjke frokjh	l gk; d xM&3	vkj-th, e-½rwMP½] t̄b̄ fofokrk 'kk[kk dk dk; Z, oa fo/kku l̄ Hkk@ykd l̄ Hkk̄ īzu@ea=h īzksB@oh-l̄ h- l̄ ēdkh dk; Z
16	Jh ih, l -Hk̄ kj:	l gk; d ; a-h	, u-vkj-b-th, l - ds rduhdh dk; Z
17	Jh mn; i kVh̄nkj	vd[̄kd	, u-vkj-b-th, l - 'kk[kk dk v̄d[̄k.k dk; Z
18	Jh īygn̄ j̄k̄Bk̄j	v̄d[̄kd	, u-vkj-b-th, l - 'kk[kk dk īHk̄jh y[̄kkf/kdkjh , oa 'kk[kk dk v̄d[̄k.k dk; Z
19	l̄ f̄j l̄ ykpuk oku[k̄M:	ofj" B MkV̄k̄ eust j	, u-vkj-b-th, l - 'kk[kk l̄ s l̄ ē/kr , e-vkb, l - , oa vU; i nh; nkf; Ro
20	Jh vkf'k'k d̄M̄dj	l gk- m ku@-f'k	, u-vkj-b-th, l - ; kst uk l̄ r̄x̄r̄ , U; w̄y lyku dk eW; k̄du ds l̄ kfk̄ l̄ e; &l̄ e; ij l̄ k̄s x; s l̄ eLr dk; Z, oa oh, l̄
21	Jh nhi d l̄ kḡdkj	MkV̄k̄ , UVh̄ v̄k̄Wj̄s̄j	, u-vkj-b-th, l - ; kst uk ds l̄ eLr MkV̄k̄ , UVh̄ dk; .
22	Jh l̄ k̄eufk̄ ; kordj	MkV̄k̄ , UVh̄ v̄k̄Wj̄s̄j	ftyk fuok̄pu dk; k̄y; ea l̄ ȳXu
23	Jh odkj 'k[̄k	MkV̄k̄ , UVh̄ v̄k̄Wj̄s̄j	LFkki uk] i f'k{k.k] fuok̄pu , oa fohk̄fx; t̄kp ds l̄ kfk̄ ipk; r , oa īdku l̄ ēdkh ; kst ukvka ds l̄ eLr MkV̄k̄ , UVh̄ dk; Z rFk̄ , l vkj, y, e
24	Jh euh'k̄ ekyh	MkV̄k̄ , UVh̄ v̄k̄Wj̄s̄j	vkb-MCY; v, e-i h ; kst uk , oa l̄ eLr īzdkj dh vkokl ; kst uk ds l̄ eLr MkV̄k̄ , UVh̄ dk; Z chvkj th, Q
25	Jh b̄loj egktu	MkV̄k̄ , UVh̄ v̄k̄Wj̄s̄j	, l -ch, e- ; kst uk ds l̄ eLr MkV̄k̄ , UVh̄ dk; Z RkFk̄ Vh, y- , oa ij[k dh t̄kudkjh l̄ ēdkh dk; Z
26	Jhefr j[̄kk rk; Ms egktu	MkV̄k̄ , UVh̄ v̄k̄Wj̄s̄j	e/; klg Hkstu , oa y[̄kk'kk[kk l̄ s l̄ ē/kr l̄ eLr MkV̄k̄ , UVh̄ dk; Z
27	Jh Oypn̄ nkuy	HkR;	e[; dk; j̄kyu vf/kdkjh ftyk ipk; r d{k l̄ s l̄ ē/kr dk; Z
28	Jh c̄n̄f̄l̄ ḡ ek̄j	HkR;	dk; k̄y; hu dk; Z ds l̄ kfk̄&l̄ kfk̄ ifj; kst uk vf/kdkjh d{k ds dk; Z
29	Jh l̄ at; p̄k̄nydj	okgu pkyd %n-o-Hkde%	okgu pkyd
30	Jh ej̄yh egktu	okgu pkyd %n-ḡ-Hkde%	okgu pkyd
31	Jh īHk̄dj egktu	p̄k̄h̄nkj %dyḡVj nj%	dk; k̄y; p̄k̄h̄nkj
32	Jh cyjke x̄k̄j	Loh̄j %dyḡVj nj%	dk; k̄y; hu l̄ Okbz dk; .

अधिकारियो एवं कर्मचारियों की शक्तिया एवं कर्तव्य

Ø	vf/kdkjh dk uke	inuke	dUkØ;	orueku
1	Jh cl r dj	ef; dk; ikyu vf/kdkjh fityk ipk; r cjjgkuij	fityk ipk; r vllrxr 'kkl u dh fofHklu ; kst ukvka dk l pk: l pkyu A	15600&39100\$7600%GP%
2	Jh fot; i plsh	ifj; kst uk vf/kdkjh] ¼ fonk½	MhvkJMh, LFkki uk] fuokpu , oa iHkkjh y\$ kkf/kdkjh RkFkk e/; klg Hkkstu dk; Øe	42000@& ¼ fonk ekus ½
3	Jh jfolnz døkj xkdkh	y\$ kkf/kdkjh ¼MhvkJMh, ½	l elr ; kst ukvka dh y\$ kk , oa vkMMV l ædkh l áwkz nkf; Ro	15600&39100\$5400%GP%
4	Jh ih, l - Hk\$ kjs	l gk; d ; æh	Ekujsxk] l gk ; æh ds l áwkz nkf; Ro	15600&39100\$5400%GP%
5	Jh idh.k i Vsy	l gk- ifj; kst uk vf/kdkjh	, l -vkj-, y-, e , oa i pk; r 'kk[kk o Hk.Mkj] ØBd 'kk[kk	25300@& ¼ fonk ekus ½
6	Jh idh.k xlrk	fityk l ello; d¼ fonk½	LQPN Hkkjr vfHk; ku , oa Vh-, y-	38000@& ¼ fonk ekus ½
7	Jh ftrØnz vk; l	rduhdh fo'k\$K¼ fonk½	vkbMCY; w ei h] fo/kkul Hkk@ykdI Hkk	30000@& ¼ fonk ekus ½

fclnqØek& 3

dk; k̄y; ea vi ukbZ tkus okyh fu.k̄z ifØ; k
¼uLrh [kksys tkus l s fu.k̄z yus rd½

ifj; kst uk vf/kdkjh , oa ykd l p̄uk vf/kdkjh
Lo; a vkonu i l r djæ s A

vkod 'kk [kk

l p̄uk dk vf/kdkj] i k̄kjh fyfi d

tkudkjh ftl 'kk [kk l s l ǣ/kr gS

ifj; ktuk vf/kdkjh , oa ykd l p̄uk vf/kdkjh

tkod 'kk [kk dsek/; e l s l ǣ/kr vkond dks
tkudkjh inku djuk

fclnq Øek& 4

dk; k̄y; }kjk l e; l hek ea dk; l fui Vkus o xqkoRrk l ædkh eki n.M
--

ftyk ipk; r] c̄gkuij }kjk l p̄kfy r l eLr ; kst ukvka ea 'kk l u }kjk
fu/k̄r l e; &l hek xqkoRrk , oa eki n.M ka dk ikyu fd; k tk jgk gÅ

ftyk ipk; r }kjk l p̄uk ds vf/kdkj dh tkudkj h ikr djus grq l ædk/kr
fn'kk&funðk l p̄uk iVy ij inf'kr fd; k x; k gÅ

fclnq Øekad & 5

नियंत्रणाधीन धारित या अपने कर्मचारियों द्वारा अपने कृत्यों के निर्वहन के लिए प्रयोग किए गये नियम अधिनियम अनुदेश निर्देशिका और अभिलेख

ftyk ipk; r] cigkuij ea dk; ky; mi ; ksx gsrq fuEukuđ kj vf/kfu; e] fu; e] jx; wysku mi yC/k gA

Øekad	fu; e@funžk l sl ađi/kr l pth%&
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- 1- e/; inš k ipk; rjkt , oa xte Lojkt vf/kfu; e A
- 2- e-iz , oa NRrhl x<+l keku; i qrd ifji = A
- 3- e-iz , oa NRrhl x<+fl foy l ok fu; e] 1966 %oxhdj.k] fu; æ.k rFk vihy½
- 4- vij/k k dkuu l figrkA
- 5- e-iz enyHkr fu; e 2005 A
- 6- e-iz fl foy l ok fu; e 1965 , oa 1966A
- 7- e-iz , oa NRrhl x<+fl foy l ok vkpj.k fu; e 2006 A
- 8- e-iz , oa NRrhl x<+depkjh dY; k.kdkjh ykHk l qo/kk, W l qo/kk gsM cpl 2014 A
- 10- e-iz depkjH ekxhf' kdk 2004] 2005 A
- 11- e-iz , oa NRrhl x<+l keku; Hkfo"; fuf/k fu; e A
- 12- e-iz , oa NRrhl x<+fl foy l ok fu; e 1961 A ¼ ok dh l keku; 'kr½
- 13- e-iz fl foy l ok ¼ pfdRI k ifjp; k½ fu; e A
- 14- e-iz l puk ds vf/kdkj fu; e 2005 A
- 15- e-iz Hk& jktLo l figrk 1959 A
- 16- e-iz HkMij Ø; fu; e
- 17- e-iz xte U; k; ky; vf/kfu; e] 1996 , oafu; e 2001 A
- 18- e-iz ; k=k ns d fu; e
- 19- e-iz vodk'k fu; e
- 20- e-iz foUkh; l figrk

fcllqØekd & 6

dk; kÿ; ea l ðkkfj r fd; s tkus okys fofHkUu
vfHkyſ[kka dh l ph rFkk ml dk oxhdj.k

Ø-	'kk[kk dk ule	mi yC/k vfHky{k
1	yſ[kk 'kk[kk	dſk cpl dk fu; ekuq kj l ðkkj.k fd; k tkrk gA
2	LFkki uk 'kk[kk	funðkkud kj uflr; ka dk l ðkkj.k fd; k tkrk gA
3	i pk; r 'kk[kk	i pk; r l sl æa/kr dſk cpl dk fu; ekuq kj l ðkkj.k fd; k tkrk gA
4	, l -vkj-, y-, e- 'kk[kk	funðkkud kj yſ[kk , oa uflr; ka dk l ðkkj.k fd; k tkrk gA
5	fuekZk 'kk[kk	funðkkud kj uflr; ka dk l ðkkj.k fd; k tkrk gA
6	e/; kUg Hkkst u 'kk[kk	funðkkud kj yſ[kk , oa uflr; ka dk l ðkkj.k fd; k tkrk gA
7	cBd 'kk[kk	l k/kkj.k l Hkkj izkk l u l febr rFkk fuekZk dk; kÿ dh l eh{k cBd l æalh i at; k; l ðkkj.k dh xbZ gS, oa l puk ds vf/kdkj vf/kfu; e 2005 l sl æa/kr i a =&5 dh i at h dk l ðkkj.k fd; k x; k gA

fclnq Øek&07

I gk; d ykd I puk vf/kdkjh@ ykd I puk vf/kdkjh , oavihyh; vf/kdkjh I cdkh tkudkjh

I gk; d ykd I puk vf/kdkjh%

Ø-	uke	i nuke	, I -Mh- Mh- dk&M	njHk"K		QDI ua	b&ey irk
				dk; kÿ;	vkokl @ekck-		
1	Jh ioh.k iVsy	I gk-ij-vf/k-	07325	241785	9926428091	242010	zpbpr@rediffmail.com

ykd I puk vf/kdkjh%

Ø-	uke	i nuke	, I -Mh- Mh- dk&M	njHk"K		QDI ua	b&ey irk
				dk; kÿ;	vkokl - @ekck-		
1	Jh fot; i pkjh	ij; kst uk vf/kdkjh	07325	242010	9407134877	242010	zpbpr@rediffmail.com

vihyh; vf/kdkjh %

Ø-	uke	i nuke	, I -Mh- Mh- dk&M	njHk"K		QDI ua	b&ey irk
				dk; kÿ;	vkokl -		
1	Jh cl r dji	ed; dk; ikyu vf/kdkjh f tyk i pk; r] c jgkui j	07325	242176	241848	242010	dm.burhanpur.nic.in

fuoklpr I febr; ka dh I j puk

% dk; kzy; ftyk i pk; r] c]gkuij %

I k/kkj.k I Hkk ftyk i pk; r] c]gkuij ds inlf/kdkfj; ka dh tkudkj h

Ø-	uke	firk@ifr dk uke	in	i=0; ogkj dk irk	dk; kzy; dk Qksu ua	Qksu ua
1	xk; =hckbz jktkjke i kVhvkj	Jh jktkjke i kVhvkj	v/; {k	xte vl hj rg- uikuxj ftyk c]gkuij	07325-242175	9826251782, 9406900022, 9926945220
2	vf'ouh f'kogj jktwHkS k½	Jh f'kogjs jktwHkS k½	mi k/; {k	xg Ø- 277@2 okMZ Ø- 7 MkbDkSM; k ftyk c]gkuij	07325-242175	9425124608, 8085232208
3	vLrjfl g nshfl x cMk/Eck½	Jh nshfl x cMk	I nL;	xte vEck rg- uikuxj c]gkuij	07325-242175	9424571577
4	vpLk ; kxsk egktu	Jh ; kxsk egktu	I nL;	xte ykuh rgl hy o ftyk c]gkuij	07325-242175	9009820211
5	vukjckbz Jko.k	Jh Jko.k	I nL;	xte rkjki kVhVouxte½ rg- o ftyk c]gkuij	07325-242175	9993542316
6	xgypn fl g ckypln fl g	Jh ckypln fl g	I nL;	xte ekgn i k.V ekgn rg o ftyk c]gkuij	07325-242175	9425951368
7	dSyk'k fdl u ; kordj	Jh fdl u ; kordj	I nL;	okMZ Ø- 5 epke ckn [kMk i k.V ukpu [kMk rg o ftyk c]gkuij	07325-242175	9424017497
8	fd'ku eksthyky /kkMs	Jh eksthyky /kkMs	I nL;	xte ?kk?kjyk rg uikuxj ftyk c]gkuij	07325-242175	9406882746
9	deyk ckbz jkefdl u	Jh jkefdl u	I nL;	xte , oai k.V rpbFkM rg [kdukj ftyk c]gkuij	07325-242175	8120775430
10	jkedyhckbz yY; k i Vy	Jh yY; k i Vy	I nL;	fuokl h xte I k; j i k.V MkbDkSM; k rg- [kdukj ftyk c]gkuij	07325-242175	8120963216

fclnq Øekd & 08 ¼½
% dk; kÿ; ftyk ipk; r| cÿgkuij %

स्थायी समितियां

- 1- सामान्य प्रशासन समिति %
 - 1- Jhefr xk; =hckbz jktkjke i kVhnkj & v/; {k
 - 2- Jh vf'ouh f'kogjs & l nL;
 - 3- Jh xyypnfl g ckypanfl g & l nL;
 - 4- Jhefr vpÛk ; kxsk egktu & l nL;
 - 5- Jh dÿk'k fdl u ; kordj & l nL;
 - 6- Jherh vukjckbz Jko.k & l nL;

- 2- कृषि समिति %
 - 1- Jh xyypnfl g ckypanfl g & l Hkki fr
 - 2- Jhefr vukjckbz Jko.k jkBkM+ & l nL;
 - 3- Jh dÿk'k fdl u ; kordj & l nL;
 - 4- Jhefr deykckbz jkefd'ku & l nL;
 - 5- Jhefr jkedyhckbz yY; k i Vy & l nL;

- 3- शिक्षा समिति %
 - 1- Jh vf'ouh f'kogjs & l Hkki fr
 - 2- Jh vlrjfl g nohfl g cMÿ & l nL;
 - 3- Jhefr vukjckbz Jko.k jkBkM & l nL;
 - 4- Jhefr vpÛk ; kxsk egktu & l nL;
 - 5- Jh fd'ku ekÿthyky /kkM/s & l nL;

- 4- संचार एवं संकर्म समिति %
 - 1- Jhefr vpÛk ; kxsk egktu & l Hkki fr
 - 2- Jhefr jkedyhckbz yY; k i Vy & l nL;
 - 3- Jhefr deykckbz jkefd'ku & l nL;
 - 4- Jh xyypnfl g ckypanfl g & l nL;
 - 5- Jh dÿk'k fdl u ; kordj & l nL;

- 5- सहकारिता एवं उद्योग समिति %
 - 1- Jh dÿk'k fdl u ; kordj & l Hkki fr
 - 2- Jh vlrjfl g nohfl g cMÿ & l nL;
 - 3- Jh xyypnfl g ckypanfl g & l nL;
 - 4- Jh fd'ku ekÿthyky /kkM/s & l nL;
 - 5- Jhefr jkedyhckbz yY; k i Vy & l nL;

- 6- स्वास्थ्य महिला एवं बाल कल्याण%
 - 1- Jhefr vukjckbz Jko.k jkBkM & l Hkki fr
 - 2- Jh vlrjfl g nohfl g cMÿ & l nL;
 - 3- Jh fd'ku ekÿthyky /kkM/s & l nL;

- 4- Jhefr vpuk ; ksk egktu & I nL;
 5- Jhefr deykckbzjkefd'ku & I nL;

fclnqØekd & 8 ¼ ½

ijke'kzk=h I febr dh I j puk

ftyk ipk; r] cggkuij dh foHkxh; ijke'kzk=h I febr ea fuEukuq kj I nL;

eukfur fd; s x; s gS %&

Ø-	ule	in	foHkx
1	Jh fot; ipksh	ifj; kstuk vf/kdkjh	ftyk ipk; r cggkuij
2	Jh idh.k xirk	ftyk I ello; d ¼ I -ch, e-½	ftyk ipk; r cggkuij
3	Jh jkdsk 'kek	e+dk-vf/kdkjh	tuin ipk; r cggkuij
4	Jh vkj-ch, I - M.Mkr; k	e+dk-vf/kdkjh	tuin ipk; r [kdukj
5	Jh Mh-vkj- frokjh	y[kkiky	ftyk ipk; r cggkuij
6	Jh I rksk 'kkL=h	y[kkiky	ftyk ipk; r cggkuij
7	Jh fdj.k 'kkg	I gk- y[kkf/kdkjh	tuin ipk; r cggkuij
8	Jh epkfl g pkku	y[kkiky	tuin ipk; r cggkuij
9	d- I ykpu oku [kM	ofj-MkVk eustj	ftyk ipk; r cggkuij
10	Jh- ekØ odkj 'k[k	MkVk , UVh vkWjv/j	ftyk ipk; r cggkuij
11	Jh cnhi d kn ekj	HkR;	ftyk ipk; r cggkuij

बिन्दु क्रमांक 09

vf/kdkfj ; ka , oa de'pkfj ; ka dh funf'kdk %&

Ø-	uke	i nuke	nijHkk"K Øekad		QDI	b&ey i rk
			dk; ky;	fuokl @ekck-		
1	Jh ol r dj	ed; dk; i kyv vf/kdkjh ftyk ipk; r	07325- 2542176	07325/241848 9425064030	07325- 242010	zpbpr@rediffmail.com
2	Jh fot; i pljh	ifj; kst uk vf/kdkjh	07325-241503	9407134877	&*&	&*&
3	Jh jfolnz de'kj xkdkh	ys'kkf/kdkjh	07325-241503	9424832133	&*&	&*&
4	Jh idh.k de'kj i Vy	l gk; d ifj; kst uk vf/kdkjh	07325-242010	9926428091	&*&	&*&
5	Jh ftrlnz vk; i	rduhdh fo'kSkK	07325-242010	9893293258		
6	Jh idh.k x'rk	ftyk l ello; d	07325-226600	9826514402	&*&	&*&
7	Jherh jf'e xkj	VkLd e'st j ¼ eMh, e%	07325-241785	9406637296	&*&	&*&
8	Jh , l -d-ik.M	l gk; d xM&2	07325-242010	9754761996	&*&	&*&
9	Jh nojkt frokjh	ys'kki ky	07325-242010	9407134890	&*&	&*&
10	Jh ih- , y- l su	l gk; d xM&2	07325-242010	9826489128	&*&	&*&
11	Jh l r'kSk 'kL=h	ys'kki ky	07325-242010	9826199358	&*&	&*&
12	Jh ch-Mh- i Vy	ys'kki ky	07325-242010	9826123520	&*&	&*&
13	Jh vkj-0gh ok?k	l gk-xM&3	07325-242010	9826769484	&*&	&*&
14	vkj-, l -Bkdj	l gk-xM&3	07325-242010	9407290898	&*&	&*&
15	Jh ih-, l -Hk' kj:	l gk; d ; =h] eujsk	07325-241780	9424831768	&*&	&*&
16	Jh mn; i kVh'kj	v'ed'kd] eujsk	07325-241780	9926052438	&*&	&*&
17	Jh i'gkn jk'kS	v'ed'kd] eujsk	07325-241780	3425485357	&*&	&*&
18	l fJ l ykpuk oku[kM	ofj-MkV'k e'st j] eujsk	07325-241780	8878920667	&*&	&*&
19	Jh vkf'k'k dM'dj	l gk- m k-@-f'k] eujsk	07325-241780	9977505070	&*&	&*&
20	Jh nhi d l g'kdj	MkV'k , UVh v'kV j'j] eujsk	07325-241780	9229426316	&*&	&*&
21	Jh l k'ekFk ; kordj	MkV'k , UVh v'kV j'j] eujsk	07325-241780	9407488752	&*&	&*&
22	Jh b'z'oj egktu	MkV'k , UVh v'kV j'j] v'kV , l -l h½	07325-242010	9754079515	&*&	&*&
23	Jh fodkj 'k'k	MkV'k , UVh v'kV j'j] v'kV v'kV Mh, ½	07325-242010	9827714116	&*&	&*&
24	d- j'kk rk; M	MkV'k , UVh v'kV j'j] ¼ eMh, e%	07325-242010	7771059777	&*&	&*&
25	Jh Lkat ; plnsydj	Okgu pkyd'v'k-o-Hk'k%	07325-242010	9826411371	&*&	&*&
26	Jh e'jyh egktu	okgu pkyd'v'k-o-Hk'k%	07325-242010	9907490414	&*&	&*&
27	Jh c'nhf l g' ekj	HkR;	07325-242010	-	&*&	&*&
28	Jh Qypn nku y	HkR;	07325-242010	-	&*&	&*&

fclnqØekd & 10

dk; kly; ea dk; jr vf/kdkjh , oa deþkj dh tkudkj , oa ikr l fop/kk,

Øa	uke vf/kdkjh@deþkj	inuke	osueku@l fonk ikjJKfed	vlt; l fop/kk,i	fooj.k
1	Jh ol r dj;	ef; dk; ikyu vf/kdkjh fityk ipk; r	15600- 39100+7600(GP)	Vlt, - @esMdy@, p- vkj,- fu; ekuq kj	ft-i-cjgkuij
2	Jh fot; i plgh	ifj; kst:uk vf/kdkjh	420000	Vlt, - fu; ekuq kj	&^^
3	Jh jfolnz deþkj xkdkh	yfkkf/kdkjh	15600- 39100+5400(GP)	&^^	&^^
4	Jh ioh.k deþj iVy	l gk; d ifj; kst:uk vf/kdkjh	25300	&^^	&^^
5	Jh ftrhnz vk; i	rdudhd fo'kSkK	30000	&^^	&^^
6	Jh ioh.k xprk	fityk l elo; d	38000	&^^	&^^
7	Jherh jf'e xlg	VkLd eust: j ¼ eMh, e%	25300	&^^	&^^
8	Jh , l -d-ik.M	l gk; d xM&2	1600-2720 (4 th pay)	Vlt, - @esMdy@, p- vkj,- fu; ekuq kj	&^^
9	Jh nojkt frokj	yfkkiky	1400-2340 (4 th pay)	&^^	&^^
10	Jh iht, y- l su	l gk; d xM&2	1400-2340 (4 th pay)	&^^	&^^
11	Jh l rksk 'kkL=h	yfkkiky	5200- 20200+2400(GP)	&^^	&^^
12	Jh chMh- iVy	yfkkiky	5200- 20200+2400(GP)	&^^	&^^
13	Jh vkj-iht ok?k	l gk-xM&3	5200- 20200+2800(GP)	&^^	-f" k fohtkx l s l yXu
14	vkj-, l -Bkdj	l gk-xM&3	5200- 20200+1900(GP)	&^^	gFkdj/kk fohtkx l s l yXu
15	Jh iht, l - HkS kjs	l gk; d ; æh] eujxk	15600- 39100+5400(GP)	&^^	ft-i-cjgkuij
16	Jh mn; i kVhvkj	vdf[kd] eujxk	5200- 20200+2800(GP)	&^^	&^^
17	Jh iYgkn jkBkS	vdf[kd] eujxk	5200- 20200+2800(GP)	&^^	&^^
18	l fU l gykpuk oku[kM/s	ofj-MkVk eust:j] eujxk	15070	Vlt, - fu; ekuq kj	&^^
19	Jh vkf"kk dMkdj	l gk- m k-@-f" k] eujxk	23650	&^^	&^^
20	Jh nhi d l kgdkj	MkVk , UVh vMjv] eujxk	14300	&^^	&^^
21	Jh l keufk ; kordj	MkVk , UVh vMjv] eujxk	14300	&^^	&^^
22	Jh bZoj egktu	MkVk , UVh vMjv] Vlt, l - l hz	13000	&^^	&^^
23	Jh fodkj 'ks[k	MkVk , UVh vMjv] VltvkjMh, ½	14300	&^^	&^^
24	d- j[kk rk; M	MkVk , UVh vMjv] ¼ eMh, e%	13000	&^^	&^^
25	Jh cnhf l g eksg	HkR;	4440- 7440+1300(GP)	Vlt, -@esMdy@, p- vkj,- fu; ekuq kj	&^^
26	Jh Qypn nkuy	HkR;	5200- 20200+1800(GP)	&^^	&^^
27	Jh Lkat; plnsydj	Okgu pkyd %dyðVj nj½	8435		&^^
28	Jh ejyh egktu	okgu pkyd %dyðVj nj½	8435		&^^
29	Jh cyjke xkgj	Lohij %dyðVj nj½	5939		&^^

fclnq Øekd % 16

कार्यालय में सूचना उपलब्ध कराने की सुविधाएँ

I puk ds vf/kdkj ds vf/kfu; e 2005 ds rgr-tu l kkl; dks tkudkj ink; djus gsrq dk; kly; ea l puk iVy inf'kr fd;k x;k gS rFkk vkonsu ikr djus gsrq dk; kly; ea i kkkjh fyfi d dks vf/kdr fd;k x;k gS, oa vfrfjDr tkudkj gsrq ykd l puk vf/kdkjh@l gk; d ykd l puk vf/kdkjh dh fu; fDr dh x; h gSfooj.k fuEkuuf kj g%

Ø:	in	uke	inuke	njitk
1	vi hyh; vf/kdkjh	Jh cl r dji	ef; dk; ikyu vf/kdkjh fthyk ipk; r cijkuuj	dk; k% 242176 fuokl % 242848 eksk% 9425064030
2	ykdl l puk vf/kdkjh	Jh fot; i pkjh	ifj; kstuk vf/kdkjh fthyk ipk; r cijkuuj	dk; k% 242010 eksk% 9407134877
3	l gk- ykd l puk vf/kdkjh	Jh inh.k iVy	l gk; d ifj; kstuk vf/kdkjh fthyk ipk; r cijkuuj	dk; k% 242010 eksk% 9926428091
4	i kkkjh fyfi d	, l-d- 'kkl=h	yf ki ky fthyk ipk; r cijkuuj	dk; k% 242010 eksk% 9826199358

dk; kzy; ea I puk mi yC/k djkus dh I fo/kk, W

- 1- I puk dk vf/kdkj vf/kfu; e 2005 ds rgr vkond fu; r ii = ea vkonsu dj I dskA fu/kkZjr jkf'k tek djus ij gh ml s j l hn ink; dh tkosxA
- 2- vf/kfu; e 2005 dh /kkjk 8 ea of.kZ dkj. kka I s vkond }kjk pkgh xbZ I pukA vfhky[ks dh ifr I s bdkj fd; k tk I drk gA ftl dh I puk vkond dks fyf[kr eanh tkosxA
- 3- ch-ih, y- vkond dks 'kQd ns ugh gA
bl I caak ea dk; kzy; }kjk I puk iVy yxk; k x; k gS ftl ea mi j kDrkuq kj tkudkjh Hkh n'kkbZ xbZ gA

ykd I puk vf/kdkjh
, oa
ifj; kst uk vf/kdkjh
fTyk iPk; r] cJgkuij